

DCI/IC 1560-75

13 FEB 1975

MEMORANDUM FOR: Deputy Director of Central Intelligence

SUBJECT : Consolidated Intelligence Resources
Information System Data Submissions
for Calendar Year 1975 (CIRIS-75)

1. As you know, the Intelligence Community Staff has been involved in extensive discussions with individuals who are involved with CIRIS at the working level. These discussions have enabled us to streamline the CIRIS structure, making it more consistent with individual internal management systems, and to improve the quality of the data by modifying input procedures to align them with the various component program structures. As a result, the Data Submission Instructions have been revised and will be distributed in mid-February 1975. CIRIS Data for 1975 should be prepared and delivered to the Intelligence Community Staff by 30 April 1975.

2. The modifications to the Data Submission Instructions are based on evaluation of current and anticipated data requirements, consideration of recommendations of the IRAC Management Information Working Group, and other comments from members of the Intelligence Community. The most significant change to the instructions is in deletion of the requirement to target manpower.

3. For reporting purposes, the 1 July-30 September 1976 transition period (Fiscal Year 1977) should be considered independently. In addition to the normal reporting of resource allocation by fiscal years, a separate Form 2812 should be provided to account for FY77 alone. No targetting of resources is required on this extra submission.

4. Special submission procedures, which will directly access data in the CIA Financial Resources System (FRS) to generate the majority of required information for CIRIS are currently under development with the assistance of appropriate staff elements. This will greatly reduce the effort involved in CIRIS reporting. The remaining information can be provided by manual entry on computer printouts distributed to the directorates. Preliminary review of FRS data indicates that an acceptable CIRIS-75 data submission can be generated in this manner prior to 30 April 1975. The manual submission of additional information can be eliminated in the future if a more disciplined approach is made to geographic and subject targetting in FRS. This is an optional input to FRS at the present time that is only used within DDO. More extensive employment of this option by other directorates will provide an FRS data base that can satisfy all CIRIS data calls by direct tape transfer. I urge your cooperation in this effort.

/s/ W. E. Colby

W. E. Colby

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